22	November	1071

Su	bject: Knoche Visit	STAT	
This is just to clarify the resp during their upcoming visi		ST S ATIA	
Jack, as Deputy Director, will be making a regular field bureau inspection visit. Therefore, the primary discussion of bureau problems needing action, various policy matters, and similar business concerning FBIS management should be primarily with him. Hank Knoche, as Director-designate, will be visiting the bureau primarily to get acquainted with our FBIS folks and to be educated and oriented in FBIS field operations. Since he has not yet assumed any official responsibilities in FBIS, he is not coming to your bureau as an inspecting official. You should, of course, do all that you can to make his visit as rich a learning experience as possible. This I know you will do.			
	Sincerely,		
		STAT	
	Director		
		STAT	
ehj		STAT	
Distribution: Orig. & 1 - Addressee 1 - Exec. Reg. 1 - Director's Office			